

BEAVERTON SISTER CITIES ADVISORY BOARD
Minutes of Aug. 25, 2009

Beaverton City Hall 2nd floor conference room

Present: Amy Starke, Brian Bost, Giselle Bawnik, Tim Wignall, Eileen Drake, Ted Chung, Iris Noack, Gayle Schula, Gary Carlson, Tom Stanton, Sonia Harrison, Yoon Shin, and Beaverton Sister Cities Program Coordinator Theresa Baird.

Excused absent: Anne Herman, Sheldon Lee, Iris Noack

Absent: Halah Ilias

Guests: Gary Hilgeman of Beaverton and his son, 1st class Boy Scout Michael Hilgeman of Troop 605, Beaverton.

MEETING CALLED TO ORDER at 5:37 p.m. by Gary Carlson, vice chairman

APPROVAL OF MINUTES: The meeting minutes of July 30 were approved as corrected (Brian Bost was present at the July 30 meeting).

REVIEW OF JULY INBOUND CHEONAN DELEGATION: (This agenda topic was postponed from July meeting.) Among suggestions by board members for the next inbound delegation:

- Having the delegates see more of Beaverton
- Having delegates see less of the Korean community at private gatherings and more of the general public
- Hosting delegates at our homes
- Timing the visit so that it doesn't take place on a holiday (so as to see Port of Portland, City Hall, etc.)
- Visiting Concert in the Park, Beaverton Farmers Market, picnics, bicycling, schools

Theresa stated that invitations for official Sister Cities exchanges and visit itineraries need to be extended and coordinated by the City of Beaverton through the Beaverton Sister Cities Coordinator, not by individual board members or volunteers.

UPDATE ON SEPTEMBER OUTBOUND TRIP TO CHEONAN: At this point, Sheldon Lee and his wife, Ted Chung and his wife, Yoon Shin, and the Mayor are going. Theresa has not received the program yet. She knows that there is an unofficial delegation from Beaverton going to Cheonan also. Gary asked if everybody could go together as part of the official organized delegation/group. Theresa reminded us we owe it to our hosts to know exactly who is going and that we are be able to reciprocate whatever our hosts will provide.

Ted Chung suggested sending some Beaverton food products to a Cheonan food expo to promote Beaverton products. Theresa will work with the Beaverton City business development department in handling those kind of contacts.

ELECTION of INTERIM BOARD CHAIR/VICE CHAIR:

The following were put forward as interim board chair, to replace Anne Herman, who resigned from the position of Chair due to job demands:

Gary Carlson

Tom Stanton

The following were put forward as interim board vice chair:

Tom Stanton

Tim Wignall

Gary Carlson was elected interim chair of the board through December 2009 and Tom Stanton was elected interim vice chair. Per the bylaws, elections for 2010 officers shall be held at the November Board meetings.

SISTER CITIES INTERNATIONAL: Theresa announced that the city is now an official member of this Washington, D.C.-based organization that provides official guidance for the program and on international protocol.

BOARD AND COMMITTEE DEVELOPMENT: Gary suggested that instead of grappling with the mission and vision, we spend more time actually doing.

Theresa said she would like to see more board members working together rather than each of the 15 members individually going through her. She said she needs to work with the executive committee, and members need to contact the executive committee (chair, vice chair or secretary) as the protocol.

THREE NEW COMMITTEES:

The following individuals volunteered themselves for leadership of new committees:

FUNDRAISING: Tim Wignall, Tom Stanton and Ted Chung

RESEARCH AND PUBLICATIONS: Sonia Harrison, Eileen Drake, Brian Bost and Giselle Bawnik

EDUCATION AND OUTREACH: Nobody volunteered for this committee.

The first two committees were asked to get together and report back to the next meeting.

The fundraising committee will meet Sept. 16, and the research/publications committee will meet Sept. 15.

NEW BOARD MEMBERS: Theresa asked board members to confirm their interest in continuing to serve on the board in 2010 so she can relay this information on to the Mayor for consideration for 2010 appointments. The City will open up applications in October to the public through the Neighborhood Programs Office to join the board in 2010 vacated seats.

It was suggested that those applicants who don't get an advisory board position might be tapped as volunteer committee members of the three above committees. We will also begin to recruit for community members.

DO WE WANT TO CHARGE MEMBERSHIP FEES? Everybody agrees it is probably too early to charge fees, and that members would need to know what's in it for them to spend \$25 or \$35 a year to join. Theresa has a rough list of previous members.

CHANGE MEETING DATES? There was some discussion about and a request to change the meeting dates from last Tuesday of the month to last Monday of the month. Theresa needs to check on room availability and will confirm with the Board of the next meeting date and location.

ADJOURNMENT: Gary adjourned the meeting at 7:24 p.m.

Minutes submitted by: Amy Starke, secretary